



Mountain View Christian Academy Secondary Responsible Use Policy

Using tech responsibly as a student at MVCA

In our mission statement, Mountain View Christian Academy pledges, in conjunction with the home and the church, to provide quality education for the whole student (spiritually, academically, socially, and physically) to produce well-adjusted, morally sound individuals equipped to transform society.

The use of technology and the internet is a privilege and responsibility for the students of MVCA. Breaking the rules will come with consequences from the teacher or an administrator, which may include not being allowed to access any technology.

DIGITAL CITIZENSHIP AND SOCIAL MEDIA

- “I will not look with approval on anything that is vile. I hate what faithless people do; I will have no part in it” Psalm 101:3
- I am responsible for modeling positive digital citizenship, and I will treat others with dignity, respect, and kindness when using technology
- I will be kind and avoid threatening, insulting, gossiping about or teasing others with cruelty while using technology. I will use appropriate language without cursing or making fun of someone’s gender, race, appearance, behavior, or beliefs. We are to educate and bring people closer to Christ, not drive them further away because of our attitude
- I will not get on another student’s profile and impersonate others or try to convince people that something I wrote was said by someone else.
- I will not share personal or private information online (either my own or someone else’s) including but not limited to addresses, full names, and details about anyone
- I will, when participating in group work, give constructive criticism and comment in ways that help others to feel supported. I understand that offering help does not mean the person has to take it
- You **MUST** have someone’s permission before you post images of them online
- Social media can be an amazing communication tool depending upon how it is used. Once you post something online it becomes the property of that site and may be searchable even if removed
- I understand that any activity I engage in online **now** can be seen by potentially anyone in the future including colleges, employers, teachers and fellow schoolmates, and as such, I will act in a manner that will please Christ
- Posting content such as incriminating images (photos or altered images) or statements depicting violence, hazing, sexual harassment, full or partial nudity, inappropriate gestures, vandalism, stalking, underage drinking, selling, possessing, or using controlled substances, or any other inappropriate behavior (including the use of profanity) is prohibited and will have consequences based on our code of conduct

ACADEMIC INTEGRITY AND USE OF ARTIFICIAL INTELLIGENCE (AI) TECHNOLOGY

- I will fact-check information before sharing it online
- I will give credit to authors or sources when using information or ideas that are not mine. I know that failure to properly cite my sources is a form of plagiarism and considered cheating
- I will read information and THEN use my own words while still citing my source. I will NOT copy and paste from the internet into an assignment
- MVCA does not specifically prohibit use of AI if it is used appropriately, guided by a teacher and only with permission. This would include chatbots, Google, Grammarly, etc. **Use of AI without permission** could be considered cheating. Teachers can/do use AI detection and plagiarism detection software.
 - If a teacher assigns a project in which AI is allowed, the teacher will have written guidelines about what you can do.

- At no point can a student use AI to do the assignment for them and all work is expected to be done by the student himself
- If an AI tool is used (with teacher permission) the material AND the tool should be cited correctly

PERSONAL RESPONSIBILITY AND SAFETY

- If I find content that is not appropriate on the internet, I will notify a teacher or a trusted adult, especially if I reached the inappropriate material during completion of an assignment
- I will be a steward of Christ, and I will take care of and be responsible for all technology equipment
- I will respect the MVCA network security measures and only download apps or content I have permission to access. I will not alter the programming of school computers
- I will only log in to the computer or network with my **own** username and password.