

CONQUEROR
REOPENING
PLAN

Updated for
2021-2022



Mountain View Christian Academy's COVID-19 CONQUEROR Reopening Plan

Revised for 2021-2022 School Session – Commitment, Compliance, and Consistency

INTRODUCTION

Governor Northam announced on June 9, 2020 that schools could reopen under a phased approach to allow Virginia schools to slowly resume in-person classes for summer school and continue for all students in the upcoming academic year. Mountain View Christian Academy prepared a following reopening plan and God honored our commitment to offer 5 day a week in person instruction for the 2020-2021 school session. We followed the guidelines for K-12 schools as set forth by our local, state, and federal government agencies. In addition this plan was developed by using the guidelines from the Office of the Secretary of Education, Virginia Department of Health (VDH), the Virginia Department of Education (VDOE), the Virginia Council for Private Education (VCPE), and the Association of Christian Schools International (ACSI). The school has followed the guidelines from the Center for Disease Control and Prevention (CDC).

We used the detailed information on each phase that could be found on the Governor of Virginia's website in the guidance document [here](#). In addition, VDOE developed comprehensive guidance to aid schools in planning for a return to in-person instruction and activities. "Recover, Redesign, Restart" can be found [here](#).

We are modifying that plan to be current with the updates for the 2021-2022 school session, and will keep all of the existing guidelines should a phased approach be needed again. However, we are prayerful and hopeful that will not be needed. On July 9, 2021 the CDC offered updated guidelines for schools which can be found [here](#). They identified that schools are an important part of the infrastructure of communities and that in person instruction must be a priority. On July 21, we received the recommendations from Governor Northam and the Virginia Health Department so we have revised our plan accordingly.

For every phase we researched in 2020 and prepared a plan to follow the [CDC Guidance for Schools](#), including social and physical distancing, enhanced health and hygiene procedures, cleaning and disinfecting measures, and other mitigation strategies. New guidelines from the Governor state that all decisions relating to the wearing of masks in schools will be entirely the decision of the school. As of July 1, 2021 the State of Emergency declared in Virginia in response to COVID-19 has expired and all Executive Orders imposing COVID-19 restrictions are either expired or terminated. That information can be found [here](#).

Decisions affecting the Update Reopening Plan

On July 21, the Governor and the Virginia Health Department released information stating that *"all decisions relating to the wearing of masks in schools will be entirely the decision of the school."*

On August 5, the Governor held a press conference declaring that *"Senate Bill 1303 only applies to public school divisions and Executive Directive 18 does not apply to private schools or private school employees."* In addition, he again stated that *"all decisions relating to student masking in private schools will be entirely the decision of the private school."*

On August 12, the [State Health Commissioner issued an Order of Public Health Emergency](#) requiring *"all individuals aged two and older to wear masks when indoors at public and private K-12 schools in Virginia."* The Governor endorsed this order, but he did not issue this order.

The [Order of Public Health Emergency](#) provides for exceptions. In summary of the list of exceptions given, it states the following, *"Any person who declines to wear a mask because of a medical condition or any person with a sincerely held religious objection to wearing masks in school may request a reasonable accommodation."* Per the order, we will allow parents to fill out a request for accommodation form stating their desired accommodation for their child.

Our Conqueror Reopening plan entails **commitment** to excellence in delivering quality education, **compliance** to all local, state, and federal standards, and **consistency** in implementing the plan and delivering our educational program. Our theme verse is Romans 8:37, **“No, in all these things, we are more than Conquerors through Him who loved us.”** We are **more than Conquerors** in our

- **Commitment** to:
 - Our mission, vision, core value statements, all policies and procedures
- **Compliance** with:
 - Local, state, and federal standards and agencies (i.e. Frederick County Health Department, VDH, and CDC)
 - Recommendations set out by VDOE, VCPE, and ACSI that apply to our programs
- **Consistency** for:
 - Staff, students, parents, visitors

While this plan is in effect, it supersedes all other policies and procedures as identified in our parent and student handbooks.

SUMMARY OF VIRGINIA’S GUIDELINES OF PHASES UNDER THE RETURN TO SCHOOL PLAN

Governor Ralph Northam’s phased reopening of K-12 schools gradually permits in-person instruction to resume while prioritizing the health and safety of students and staff. Read [Governor Northam's June 9, 2020 News Release](#) for additional information including:

- [Phase Guidance for Virginia Schools](#) (PDF)
- [Summary of Virginia's Phased Return to School Plan](#) (PPT)
- [Virginia Department of Health - K-12 Resources](#)

Mountain View Christian Academy will follow these guidelines. These phases allow for flexibility should Virginia go in and out of phases. This is a summary of the three phases that were introduced initially in the spring of 2020 and what is required during each stage. The stages may or may not still apply in the 2021-2022 Updated Reopening Plan.

- **The Three Phase Plan**
 - **Phase I**
 - Instruction is primarily remote.
 - In person instruction is allowed for students with special education needs with social distancing measures in place.
 - Child care can be offered in schools.
 - Social distancing measures must be followed on buses and in buildings.
 - Maximum of 10 people on bus or in classroom
 - 6 feet separation when possible
 - Restrict mixing of groups
 - Close communal spaces
 - No large gatherings
 - No athletics or extracurricular activities
 - **Phase II**
 - Instruction will still be primarily remote.
 - In person instruction is allowed for students with special education needs, preschool -3rd grade, and/or for English learners with social distancing measures in place.
 - Summer camps for all ages can be offered.
 - Social distancing measures must be followed on buses and in buildings.
 - 6 feet separation when possible

- Restrict mixing of groups
- 50 person limit on large gatherings
- Limited athletics or extracurricular activities with mitigation strategies
- **Phase III**
 - Instruction offered in person for all students.
 - Remote instruction will be used to supplement learning and for those unable to attend due to illness or quarantine.
 - Child care and/or before and after care offered.
 - Social distancing measures must be followed on buses and in buildings.
 - 6 feet separation when possible
 - Restrict mixing of groups, adjusting schedules, transitions, recess, etc.
 - Large gatherings subject to current executive order
 - Expanded athletics or extracurricular activities with mitigation strategies
- **Beyond Phase III**
 - Instruction will take on a “new normal” under future guidance.

All phases must follow the following precautions: daily health screenings of all staff and students, remote learning exceptions and teleworking options for students and staff at higher risk, the use of cloth face coverings by staff when at least 6 feet physical distancing cannot be maintained, and the use of face covering for students, as developmentally appropriate, in settings where at least 6 feet physical distancing cannot be maintained.

Per Governor Northam’s executive order, Mountain View Christian Academy (MVCA) will submit all plans to the VDOE and VCPE.

MVCA REOPENING TASK FORCE TEAM

We are blessed at MVCA with the most incredible group of faculty and staff, as well as parents and students, who have bathed this plan in prayer and spent countless hours researching and bringing their area of passion and expertise to the development of this document. God assembled an incredible team consisting of our administration, some teachers, and some parents with multiple backgrounds in the medical field, law enforcement, and in mitigation fields. The following are the members of MVCA’s reopening task force team:

Minta Hardman, PhD – Administrator, MVCA

Tom Sederstrom – Communications’ Director, MVCA

Rachael Mengel – Office Administrative Assistant, MVCA

Heather Harbin - Teacher, Assistant Administrator, Athletic Director, MVCA

Trudy Keiter – Teacher, Administrator of Curriculum Development, MVCA

Carla Dhom – Teacher, Elementary Assistant Administrator, MVCA

Linette Ritter – Children’s Director, CCMV, BLS & Advanced Life Support Instructor for ASHI and American Heart

Dave Wren – Senior Supervisory Program Manager, FEMA

Pam Neff – Special Agent, Virginia State Police Department

GUIDING BIBLICAL PRINCIPLES DURING TIMES OF PANDEMIC

1. God is Sovereign and God is Good

- a. Man must plan, but God is ultimately in control (*Proverbs 16:9*)
- b. God rules over all (*Psalms 103:19*)
- c. He is before all things and holds all things together (*Colossians 1:17*)
- d. He works all things together for good to those called according to His purpose (*Romans 8:28*)
- e. We must trust that He knows best as the potter over the clay (*Romans 9:21*)

f. He gives good gifts and does not change (*James 1:17*)

2. Fact, not Fear

- a. Man should seek wisdom and understanding (*James 1:5, Proverbs 4:7, Colossians 2:8*)
- b. Man should seek wise counsel and handle information accurately as a diligent student (*Proverbs 15:22, 2 Timothy 2:15*)
- c. We are challenged not to worry about tomorrow (*Matthew 6:34*)
- d. We can be strong and courageous without fear (*Joshua 1:9*)
- e. Perfect love casts out fear (*1 John 4:18*)
- f. Do not be anxious, but look for truth (*Philippians 4:6-8*)

3. Preparation, not Panic

- a. Man must be prepared, but trust God (*Proverbs 16:9, Luke 14:28, Proverbs 3:5-6, Proverbs 19:21*)
- b. Plans must be made with wise counsel (*Proverbs 15:22, Amos 3:7*)
- c. Plans must submit to ordained authority (*Romans 13:1-4*)
- d. We must commit our plans to the Lord (*Proverbs 16:3, Jeremiah 29:11*)
- e. People speak abusively about that which they do not understand (*Jude 1:10*)

4. Submission to Governing Authorities

- a. Authority is given by God, and persons in authority are ordained of God. (*Romans 13:1*)
- b. Everyone is to be subject to higher powers and the ordinances of man. (*Ephesians 6:5; Titus 2:9; Romans 13:1; 1 Peter 2:13,18*)
- c. Those in authority are to be ministers of God for good. (*Romans 13:4; 1 Peter 2:14*)
- d. Prayer should be given for those in authority. (*1 Timothy 2:1-2*)
- e. Procedures for order should be established and followed. (*1 Corinthians 14:40*)

WHAT IS COVID-19?

- The coronavirus is a new virus, thus scientists are still gathering data and learning how to deal with it effectively.
- This virus is a respiratory virus and similar to the SARs virus that broke out in 2003 in China.
- It is spread from person to person by droplets released in the air, and can also stay on surfaces when an infected person coughs or sneezes.
 - Symptoms Include: cough, shortness of breath, fever, chills, muscle aches, vomiting, diarrhea, headache, sore throat, unexplained loss of smell and in children, multisystem inflammatory disease
 - Symptoms are said to appear 1-14 days after a person has been infected.

GUIDING PRINCIPLES FOR MITIGATION OF COVID - 19

The more people a student or staff member interacts with, and the longer that interaction, the higher the risk of COVID-19 spread. The risk of COVID-19 spread increases in school settings as follows:

- **Lowest Risk:** Students and teachers engage in virtual-only classes, activities, and events.
- **Moderate Risk:** Small, in-person classes, activities, and events. Groups of students stay together and with the same teacher throughout/across school days and groups do not mix. Students remain at least 6 feet apart and do not share objects (e.g., hybrid virtual and in-person class structures, or staggered/rotated scheduling to accommodate smaller class sizes).
- **Highest Risk:** Full sized, in-person classes, activities, and events. Students are not spaced apart, share classroom materials or supplies, and mix between classes and activities.

Fortunately, the CDC has given a number of actions school administrators can take to help lower the risk of COVID-19 exposure and spread during school sessions and activities.

Due to the size of our classes, we are considered at moderate risk. Our plan presents a schedule that has been designed for students to remain with the same group or cohort as much as is possible to limit mixed interactions. Desks will be as close to 3 feet apart as possible and will all be facing the same direction. The Virginia Departments of Health and Education have acknowledged that the risk of being out of school is greater than the benefit of physical distancing.

BEHAVIORS EXPECTED BY STAFF AND STUDENTS TO REDUCE SPREAD

- **Staying Home When Appropriate**
 - Staff and students should [stay home](#) if manifesting any [symptoms](#) of illness and/or communicable disease/virus.
 - Staff and students must stay home and follow all quarantine procedures per the local health department if they have tested positive for COVID-19.
 - Staff and students must [stay home and monitor their health](#) if they have recently had close contact with a person known to have COVID-19.
 - General time for quarantine after exposure is 10-14 days, but health care professionals will advise as to this timeframe based on their knowledge and individual cases.
- **Temperature Checks**
 - Staff and students with a temperature over 99.6 are asked to stay home and monitor their health.
 - Staff and students [may](#) have their temperature checked daily upon entrance to school.
 - Anyone with a temperature over 99.6 will be asked to go home.
 - Daily Health Observations will be completed for each staff member and student.
 - Staff and students who develop a fever of 99.6 or greater will be asked to go home and/or isolated until someone can pick them up.
- **Hand Hygiene and Respiratory Etiquette**
 - Staff and students will take frequent [handwashing](#) breaks and will wash their hands for 20 seconds with soap and water.
 - Hand sanitizing stations will be available in all common areas. (Hand sanitizers must contain at least 60% alcohol.)
 - Staff and students will be encouraged to cover coughs and sneezes with a tissue. Used tissues will be thrown in the trash immediately and hands must be washed immediately with soap and water for 20 seconds or hand sanitizer.
- **Cloth Face Coverings/Masks**
 - [Cloth face coverings/masks](#) are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. They are not surgical masks, respirators, or other medical personal protective equipment.
 - Surgical masks and or N95/KN95 masks may be worn if preferred by the student or parent and if provided by the student or parent.
 - [Face coverings/masks may be worn by staff and students while inside the buildings. The CDC recommends that unvaccinated persons wear should wear masks. Staff and parents of students will use discretion to determine if they should wear masks. It will not be mandated by the school. Requests for accommodations will be filled out and kept on file per the Health Commissioner's Aug 12, 2021 order for all students and staff.](#)
 - [The decision for staff and students to receive the Covid-19 vaccination is a private matter of choice and will not be mandated or monitored by the school.](#)
 - Here are the CDC's guidelines for [proper use, removal, and washing of cloth face coverings](#).
 - [Staff and students will provide their own face coverings/masks and can be provided one if they are not able to provide their own and desire to wear one.](#)
 - Exceptions to wearing face coverings/masks [at anytime](#) include:
 - Anyone who has trouble breathing or who becomes unconscious
 - Anyone who has a valid medical reason and signed note from a doctor

- Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance
 - During lunch, while eating
 - During physical education class, recess, or anytime when exercising or exerting energy that prohibits breathing naturally
 - When alone in a room/area
- **Adequate Supplies**
 - The school will support healthy hygiene by providing soap, hand sanitizer, paper towels, tissues, disinfectant wipes, face coverings for those who do not have them, etc. for common use by all.
 - Each staff member and student is asked to bring his or her own supplies for personal use
 - Face covering
 - Bottle of hand sanitizer
 - Container of disinfecting wipes
 - Box of tissues
- **Signs and Messages**
 - The school will post [signs](#) in highly visible locations (e.g., school entrances, restrooms) that [promote everyday protective measures](#) and describe how to [stop the spread](#) of germs (such as by [properly washing hands](#) and [properly wearing a cloth face covering](#)).
 - The school **may** broadcast regular [announcements](#) on reducing the spread of COVID-19 on PA systems.
 - The school **may** include weekly messages (for example, [videos](#)) about behaviors that prevent the spread of COVID-19 when communicating with staff and families on school websites, in emails, and on school [social media accounts](#)).
 - The hallways will be marked to provide directions for a safe flow of traffic to reduce contact in the hallways.
- **Parents and Visitors Entering the Building**
 - **The CDC recommends that unvaccinated persons should wear masks. Parents and visitors will use discretion to determine if they should wear masks. It will not be mandated by the school. Requests for accommodations will be filled out and kept on file per the Health Commissioner's Aug 12, 2021 order for all students and staff.**
 - Upon entering the building, all guests are asked to use the hand sanitizing stations provided.
 - Anyone who enters the building **may** have his or her temperature checked.
 - Anyone entering the building will present an ID for scanning through the Raptor security system.
 - **All parents and visitors are to wait in the front reception area and are not to go to the classrooms and lunchrooms unless given a visitor pass by administration.**
- **Picking Up Students**
 - All students should be picked up through the established parent pick up line.
 - Elementary students will be dismissed from their individual classrooms.
 - Secondary students will be dismissed from a common area where the classes will be separated in designated areas.
 - If parents or other designated pick up individuals desire to come in to pick up students, the following will apply.
 - **The CDC recommends that unvaccinated persons wear masks. Parents and visitors will use discretion to determine if they should wear masks**
 - Upon entering the building, all guests are asked to use the hand sanitizing stations provided.
 - Anyone who enters the building **may** have his or her temperature checked.
 - Anyone entering the building will present an ID for scanning through the Raptor security system.
 - All parents and visitors are to wait in the front reception area until child is called.

MAINTAINING A HEALTHY ENVIRONMENT

- **Cleaning and Disinfection**
 - Staff will be trained to [Clean and disinfect](#) frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within the school and on school buses.
 - Staff will open doors as much as possible to limit students from touching them and will disinfect often.
 - Cleaning will be done thoroughly before and after school and as much as possible throughout the day.
 - Shared objects (e.g., gym or physical education equipment, art supplies, toys, games) will be limited when possible, and cleaned between use.
 - All cleaning and disinfecting products other than hand sanitizer and disinfectant wipes will be stored out of reach of children.
 - A professional cleaning company, Covenant Building Maintenance, will clean the building nightly using commercial disinfectants and cleaning supplies.
- **Shared Objects**
 - Students are not to share personal items.
 - Students will have their own container, cubby, or area, to store their personal supplies.
 - Learning aids, books, manipulatives, games, etc will not be shared if at all possible.
 - When items do need to be shared, they will be cleaned and disinfected properly between use.
- **Ventilation**
 - Classes are encouraged to go outside for fresh air often.
 - Classes can meet under the pavilions, as appropriate in good weather, but must clean and disinfect any area after use.
 - When possible, doors and windows will be opened in hallways and classrooms to increase circulation of outdoor air as much as possible.
- **Water Systems**
 - Staff and students are encouraged to bring personal water bottles.
 - Drinking fountains will be cleaned and disinfected regularly; however, should “only” be used to fill water bottles.
 - Water bottles are available for purchase through the school cafeteria.
- **Modified Layouts**
 - Desks, chairs, and tables will be 3 feet apart, when feasible.
 - Desks, chairs, and tables will be positioned to maintain physical distancing, as appropriate.
 - Lockers may be assigned to ensure physical distancing when students are in the hallways.
 - Chapel seats or seats for any needed group assembly will be assigned in cohorts and students will sit with appropriate social distancing.
 - If the bus is used, children will sit with appropriate social distancing.
 - Any shared area will be disinfected immediately after use.
- **Physical Barriers and Guides**
 - Physical guides such as tape, arrows, and signs on the floors or sidewalks and signs on the walls will be utilized to guide flow of traffic.
 - Signs will be placed in hallways and on doors to create “one way routes” in hallways and common areas.
- **Common Areas**
 - When multiple groups or cohorts are in a common area (such as the gym, cafeteria, auditorium, or pavilions) groups or cohorts will be considerate of physical distancing.
 - Common areas will be cleaned and disinfected appropriately daily.
- **Physical Education/Recess**
 - When weather permits, recess and physical education classes will be outside.
 - When inside in the gym, the classes will not exceed 50 persons and will be considerate of physical distancing.
 - The gym will be divided to limit large grouping and show consideration for physical distancing.
 - Elementary grades will have individual physical education with their classes.
 - Secondary classes will be in small group cohorts.

- Shared equipment will be limited as much as possible.
- Equipment will be disinfected after use.
- Cloth face coverings are **not recommended** during physical exercise.
- **Sports**
 - The school will follow all regulations as determined by the [Virginia High School League \(VHSL\)](#).
- **Food Service**
 - Students are not permitted to share food items.
 - Meals purchased from the school will be prepared by our food manager who is trained in Self Serve protocol.
 - Meals will be individually plated in disposable containers.
 - All non-disposable food service items will be handled with gloves and washed according to appropriate disinfecting standards.
 - Prepackaged or pre-plated food will be served as often as possible, **but is no longer required**.
 - Meals **may** be delivered to classrooms, **if deemed appropriate**.
 - If meals are picked up at the kitchen window, students will stand in line according to social distancing measures and will pick up prepackaged meals to take to their designated place to eat as a class.
 - Classes **may** eat in the classrooms in their small groups or cohorts, **if needed**.
 - Common areas (*such as the pavilions, and gymnasium*) may be used following these protocols
 - Groups will be staggered to ensure adequate distancing and spacing
 - Classes will have assigned seating adhering to social distancing protocol
 - Common areas will be cleaned and disinfected before and after use.

MAINTAINING HEALTHY OPERATIONS

- **Protection for those at Higher Risk**
 - Staff and students who are at [higher risk for severe illness](#) will be given opportunities that will limit their exposure risk. Individual plans can be developed, as needed to include, but not limited to
 - Telework or virtual learning, as needed
 - Modified job responsibilities
 - More isolated work stations
- **Regulatory Awareness**
 - The school will follow all local or state regulatory agency policies related to group gatherings to determine if events can be held.
 - All local and state regulatory policies will be upheld in any events held.
 - The school will maintain open communication with local and state agencies and request guidance and variances, as needed, for any events.
- **Gatherings, Visitors, and Field Trips**
 - Group events, gatherings, meetings will be held virtually, if possible, and/or livestreamed for those unable to attend.
 - Social distancing of a least **3** feet between family units will be **considered** at any group events.
 - Group size **may** be limited and events may be staggered to accommodate smaller groups at a time.
 - Nonessential visitors, volunteers, and activities involving external groups or organizations (*especially those from a different geographic locality*) will be limited.
 - Field trips will be limited to events that can be outdoors or ensure safe social distancing.
- **Small Groups and Cohorts**
 - Staff and student groups will remain as static as possible.
 - Elementary classes will remain together all day with their classroom teacher and/or the elementary resource teacher.
 - Secondary classes will stay together in grade groups as much as is possible. Some mixing due to the content of classes needed is unavoidable.

- Secondary grades will change classes being conscientious in the hallways of appropriate physical distancing and proper cleaning and sanitation of shared desks.
 - As possible, we will limit mixing between groups or cohorts in all settings – i.e. class, activities, events, extracurriculars, etc.
- **Staggered Scheduling**
 - Procedures will be given for staggered drop off times in the morning.
 - Initially, someone may meet the student at the car to do morning temperature and daily health observation sheets with a parent.
 - Elementary students will be dropped off up the hill in front of the main office.
 - Secondary students will be dropped off at the sidewalk that leads to the large pavilion.
 - Elementary staff will stagger bathroom breaks and time in the hallways.
 - Secondary staff will stagger the release of students to go into the hallways for trips to the lockers, etc.
- **Designated COVID-19 Point of Contact**
 - Our office administrative assistant, Rachael Mengel, is the first call designated person responsible for responding to COVID-19 concerns.
 - She can be reached at 540-868-1231 or rachael.mengel@ccmv.com.
 - Our administrator, Minta Hardman, is responsible for the oversight and implementation of this plan, including training of staff, students, and parents.
 - She can be reached at 540-868-1231 or minta.hardman@ccmv.com.
 - The entire administrative team and reopening task force team are available for consult on any aspects of this plan.
- **Participation in Community Response Efforts**
 - As appropriate and given the opportunity, the school will participate on community response committees.
- **Communication Systems**
 - In accordance with [health information sharing regulations for COVID-19](#) and consistent with applicable law and privacy policies, staff and families must self-report to the school if they or their student have
 - symptoms of COVID-19,
 - a positive test for COVID-19, or
 - were exposed to someone with COVID-19 within the last 14 days.
 - The school will uphold all federal and state laws and regulations relating to privacy and confidentiality, such as the Family Educational Rights and Privacy Act (FERPA).
 - The school will use multiple platforms to communicate with staff and families to ensure that all information concerning COVID-19 procedures, announcements, etc. and any general information is disseminated in a manner that all can receive it:
 - Email
 - Renweb – parent alerts and classroom management information (lessons, grades, etc)
 - Microsoft Teams – all staff and students will have accounts assigned to them and classroom teams created to ensure secure communication
 - Social Media – Facebook - <https://www.facebook.com/mountainviewchristianacademy/>
 - Website - <http://mvca.ccmv.com/>
 - The school will use the following means to communicate with the public concerning COVID-19 procedures, announcements, etc. and any general information:
 - Social Media – Facebook - <https://www.facebook.com/mountainviewchristianacademy/>
 - Website - <http://mvca.ccmv.com/>
 - Local news media, as appropriate
- **Absence Policies**
 - Our absence policies for staff and students will be reviewed on a case by case basis and according to policy.
 - The school will follow the CDC's [criteria to discontinue home isolation and quarantine](#) for guidance on when staff or students should return-to-school after COVID-19 illness.
- **Substitutes**
 - Substitute teachers will be trained in all COVID-19 procedures and policies.

- We will be cross-training our staff to create a roster of trained back-up staff should a need arise.
- Staff will be encouraged to telework, if possible, during absences to maintain consistency of instruction.
- **Staff Training**
 - Staff will be given a copy of the Conqueror Reopening plan for written reference.
 - Staff will sign a form indicating that they have been trained and agree to abide by the standards.
 - Staff will be trained on all aspects of the Conqueror Reopening plan, safety protocols, and cleaning and disinfecting procedures.
- **Parent and Student Training**
 - The **Revised** Conqueror Reopening Plan will be emailed to all families for written reference.
 - **Updates will be given at Meet the Teacher Night on August 23, 2021.**
 - That meeting will be videoed and will also be posted to our social media sites and webpage.
 - Signs and posters will be visible in the school building.
 - Consistent communication with reminders of policies will be sent often.
- **Recognizing Signs and Symptoms**
 - The school will conduct daily health checks for all staff and students.
 - Health checks will be conducted safely, respectfully, and in accordance with any applicable privacy laws and regulations using the CDC's supplemental [Guidance for Child Care Programs that Remain Open](#) as a guide for screening children and CDC's [General Business FAQs](#) for screening staff.
- **Sharing Facilities**
 - The school shares facilities with Training His Tots Christian Daycare under the auspices of the Church of Christ at Mountain View.
 - All entities are following proper protocol according to local, state, and federal guidelines.
 - There is very limited exposure between the entities as each entity has its own space and time of use.
 - Covenant Building Maintenance is doing the daily cleaning and disinfecting for the entire facility.
- **Support Coping and Resilience**
 - Staff and students will be encouraged to take breaks from watching, reading, or listening to news stories about COVID-19, including social media if they are feeling overwhelmed or distressed.
 - Staff and students will be encouraged to eat healthy, exercise, get sleep, and find time to unwind.
 - Staff and students will be encouraged to talk with people they trust about their concerns and how they are feeling.
 - The ministers of the church and the school staff will be available to counsel each other and students and families, as needed.
 - A list of recommended professional counselors is available in the office to share with families who have a need.
 - Families are also encouraged to contact the national distress hotline: 1-800-985-5990, or text TalkWithUsto 66746 to speak with a trained counselor.

PREPARING FOR IF SOMEONE GETS SICK

- **Local COVID-19 Testing Spots**
 - MedExpress Urgent Care, 207 Gateway Dr. Winchester VA, 540-535-1029
 - CVS, 2207 Valley Ave Winchester, 540-667-0330
 - Valley Health Winchester Family Practice/Rutherford Crossing. 160 Merchant St. #100, 540-536-5560
- **Advising Staff and Families of Sick Students of Home Isolation Criteria**
 - Sick staff members or students should not return until they have met CDC's [criteria to discontinue home isolation](#).
- **Isolating and Transporting those who are Sick**
 - Staff and students should not come to school and should notify school officials (e.g., the designated COVID-19 point of contact) if they or their child become sick with COVID-19 [symptoms](#), test positive for

COVID-19, or have been [exposed](#) to someone with COVID-19 symptoms or a confirmed or suspected case.

- Any siblings within the same family unit should also stay at home and monitor their health.
- Staff and [students](#) who manifest COVID-19 [symptoms](#) (such as fever, cough, or shortness of breath) at school will be separated from others and isolated immediately.
- Individuals who are sick should go home or to a healthcare facility depending on how severe their symptoms are, and follow [CDC guidance for caring for oneself and others](#) who are sick.
 - Any siblings within the same family unit should also stay at home and monitor their health.
- The school **will maintain** an isolation room or area to separate anyone who has COVID-19 symptoms.
 - Anyone in contact with the individual should use [Standard and Transmission-Based Precautions](#) when caring for sick people.
 - They will also be trained to know [What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection](#).
- If needed, the school will assign a staff person to safely transport anyone who is sick to their home or to a healthcare facility.
- If calling an ambulance is necessary or if bringing someone to the hospital, a school authority will call first to alert them that the person may have COVID-19.
- **Anyone who tests positive for COVID-19 will be required to**
 - Stay home (telework or virtual learning will be made available, if possible),
 - Have a doctor's clearance note before returning to school.
- **Cleaning and Disinfecting**
 - The school will close off areas used by a sick person and will not use these areas until after thorough [cleaning and disinfecting](#) is done.
 - If possible, the school will wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. The school will ensure [safe and correct use](#) and storage of [cleaning and disinfection products](#), including storing products securely away from children.
 - Commercial cleaning will be done in addition to local immediate cleaning procedures.
- **Notifying Health Officials and Close Contacts**
 - In accordance with state and local laws and regulations, the school will notify Frederick County/Winchester Health Department, 10 Baker St, Winchester, VA 22601-4890, 540 -722-3470 immediately of any case of COVID-19
 - The school will also notify all staff and families immediately while maintaining confidentiality in accordance with the [Americans with Disabilities Act \(ADA\)](#)
 - The school will inform those who have had close contact with the person diagnosed with COVID-19 to stay home and [self-monitor for symptoms](#), and follow [CDC guidance](#) if symptoms develop.
 - This may include all members of the class should the health department deem it appropriate and that all students and staff are at risk.

CONCLUSION

Mountain View Christian Academy will implement this revised plan for such time as it is deemed necessary by the school Leadership and Administrative team. The school will continue to monitor any new guidelines from the Centers for Disease Control and Prevention (CDC), the Office of the Secretary of Education, Virginia Department of Health (VDH), the Virginia Department of Education (VDOE), the Virginia Council for Private Education (VCPE), and the Association of Christian Schools International (ACSI).. While in effect, this plan will supersede all other policies and procedures.

As Virginia enters different stages, MVCA will respond in accordance with our theme verse of Romans 8:37, ***“No, in all these things, we are more than Conquerors through Him who loved us.”*** We will implement this plan with **commitment** to excellence in delivering quality education through our mission, vision, core value statements, and all

policies and procedures, **compliance** to all local, state, and federal standards, and **consistency** in implementing the plan for all staff, students, parents, and visitors as we deliver our educational program.

We remain committed to offering an in person instructional program for our students while maintaining a healthy environment